

## ARCNA 2018 COMMITTEE MEETING MINUTES

OCTOBER 10, 2017 @ the Kenai URS Club

### EXECUTIVE COMMITTEE REPORTS

#### **CHAIR (Audrey C.):**

- We have \$6,000.00 seed money from Region
- Notebooks and sign-in sheets for records have been handed out to all chairpersons
- The convention has grown as an event over the past few years, making the current guidelines outdated. Dennis A. has offered to draw up some guidelines/policies for the convention (regional level), and will contact previous chairs for feedback on what works. This will take some time, and may not be finished before the 2018 convention.

**VICE-CHAIR:** Vacant position

**SECRETARY (Ariel C.):** No report

#### **TREASURER (Tanya L. presented by Audrey C.):**

- The treasurer will be in constant contact with the Regional treasurer.
- There have been issues with PAYPAL in the past. To help prevent this, a specific PAYPAL account under the name of Alaska Regional Convention will be used from here on out.

### SUB-COMMITTEE REPORTS

#### **HOTELS & HOSPITALITY (Dennis A.):**

- Two prospective venues for hosting the convention have been contacted. The last convention was not well attended, and I have been asking around the other areas about it. The number one reason was that the convention venue was not at a hotel. So with this in mind I searched out what venues would accommodate this:
  - Land's End in Homer meets the requirements, and has two meeting spaces, a ballroom facing the bay, and a main hall. They would require a down payment of \$1200.00 for the weekend (potentially Oct. 5,6, &7, 2018) and would cover the cost of rooms for the speakers. Rooms go from \$81.00 to \$189.00 per night with multiple layouts and beds (townhouses are also available for \$300 per night), with a 7.5% sales tax. The menu seems good, and they would charge \$40 for every carafe of coffee (compared to \$60 in 2017).
  - Cannery Lodge in Kenai would cost over \$3000.00 for the weekend. The rental rooms & ballroom range from \$150.00 to \$550.00 for every four hours. There are 29 rooms (including 9 double rooms) available for \$153.00 per night.
- I have also contacted Grant Aviation and Raven Alaska to try and get some special pricing on flights to the convention from Anchorage.

**FUNDRAISING & ENTERTAINMENT (Danna S.):** No report

**CONVENTION INFORMATION (Jolene G.):** No report

### **REGISTRATION (Donna A.):**

- I have contacted people for help in each area: Terry E. from Anchorage, Nancy from Fairbanks, Jeff from Wasilla, and Pam & Josh from Kenai. I will continue looking for help in each area.
- After the theme and logo is completed, I will figure out what the registration forms will look like and send at least 50 each to the mentioned contacts from each area (possibly will receive one check from each area for payments).
- I am still working out details for the weekend of the convention. We will work in shifts, and I am certain Friday and Saturday will be the busiest.

### **ARTS & GRAPHICS: Vacant position**

### **PROGRAMMING (Enrique P.):**

- Our first subcommittee meeting will be at 2:30pm on Sunday. Oct. 15<sup>th</sup> @ the Kenai URS Club
- Two people from the Anchorage Area are coming down, and willing to help.
- I am looking around for speaker CDs (2 are already being sent to me). Dennis suggested registering the convention with NAWS, as speakers will submit CDs from there.
- I am looking into ideas for activities during convention (laughter yoga, tai-chi dao, comedy show, dance, etc.)

### **MERCHANDISING: Vacant position**

### **DISCUSSION/NEW BUSINESS:**

- Audrey C. motioned to vote on the venue for the convention based on Dennis's report.
  - The Soldotna Sports Center was discussed, and the committee felt it would be insufficient for the event (not enough breakout rooms, may not appease people from other areas).
  - The committee voted unanimously to hold the convention at Land's End in Homer.
  - We will be making a trip down to Land's End in early November
- Audrey C. brought up creating a theme and logo, and it was decided that Enrique P. would be in charge of collecting submissions. The potential deadline for submissions will be Dec. 17<sup>th</sup>.
- The treasurer will only be available for committee meetings on Wednesdays, Thursdays, and Fridays.
  - Audrey motioned to have future meetings on the second Friday of each month @ 6:30pm, keeping in mind that this may be reevaluated in a few months based on the need of the committee members (passed unanimously).
- Suggestions were made for fundraising: possible SHARPS billiards tournament, a spaghetti/taco feed & action, spit the pot, etc.
- Audrey C. brought up the discussion for potential meeting locations for subcommittees.
  - There have been personal quarrels around holding meetings at an individual's house. Public locations should be used.
  - The URS Club charges \$10 per hour, Kaladi Brothers, the library, and various churches are free.
  - Audrey C. will make as many subcommittee meetings as possible, and is asking the subchairs to keep in communication with her.

- The committee discussed holding less workshops in 2018 (no more than 2 at a time)
  - Possibly could help with participation
- The Clean Machine group will be making a motion at the next KPASC meeting to combine the Campvention committee with the convention committee.

**CLOSED@ 7:40pm**

**NEXT MEETING: NOVEMBER 10, 2017 @ 6:30, SAME LOCATION**